



Position Announcement: Federal Campaigns Manager

Chesapeake Climate Action Network seeks a dedicated, strategic policy advocate to advance climate priorities on Capitol Hill.

The Federal Campaigns Manager will assist in developing and advocating for bold climate strategies at the Federal level. Reporting to the Federal Director, the Manager will analyze pending legislation, lobby lawmakers and their staff, and work effectively with grassroots and grassroots partners. In 2025, the Campaigns Manager will play a significant role in advocating for contingency research, including policy analysis, event planning logistics, and member communications.

About us

Chesapeake Climate Action Network (CCAN) is the only group in the Chesapeake region of Maryland, Virginia, and Washington D.C. dedicated exclusively to building a powerful grassroots movement to fight climate change. We envision an equitable energy future where fossil fuels are phased out, efficiency is prioritized, and truly clean sources of power — solar, wind, and geothermal — sustain every aspect of our lives.

We are working on bold campaigns that would result in energy policies matching the scale of the climate crisis. Since 2002, we have been pushing the envelope of what’s “politically possible” in the Chesapeake region and beyond, using every tool inside and outside the box—from organizing to lobbying to the law.

What You Will Do

The primary responsibilities of the position include:

- **Policy Advocacy:** Help create and pass impactful policies to mitigate the climate crisis. This involves coalition and stakeholder meetings, creative messaging and campaign tactics, and representing CCAN on Capitol Hill.
- **Policy Analysis:** Shape the advocacy strategy for contingency research through an in-depth analysis of policy options. This involves written interpretations of policy opportunities and potential threats, recommending strategies and tactics based on analysis, and researching advocacy targets.
- **Event Management:** Own the logistics of stakeholder convenings to ensure meetings are efficient and effective. This includes travel logistics, preparing meeting materials, and follow-up on action items.

Qualifications

- Commitment to the mission of fighting climate change and promoting environmental justice.

- Three to five years experience in policy analysis, lobbying, or government relations
- At least one year of experience on Capitol Hill in a staff or advocacy capacity.
- Self-driven and able to work effectively with a team.
- Able to multitask and prioritize measurable results.
- Experience setting measurable goals and tracking progress.
- Problem-solver: someone who thinks of solutions more than barriers.

Don't meet every single requirement? Studies have shown that women and people of color are less likely to apply for jobs unless they meet every qualification. We are dedicated to building a diverse, inclusive, and authentic workplace and value lived and work experience; therefore, if you're excited about this role but your experience doesn't align perfectly with every qualification in the job description, we encourage you to apply! You might be the perfect candidate for this or another role at CCAN.

The Details

The Federal Campaigns Manager is a full-time, salaried, overtime-exempt position and reports to the Federal Director. This hybrid position will work two days per week from our office in Takoma Park and three days from home. Occasional nights and weekends are expected.

Salary is commensurate with experience and ranges from \$65,000 to \$70,000. It is determined by years of related experience and demonstrated skills. We provide a generous benefits package, including health care, dental and vision coverage, and four weeks of paid vacation.

How to Apply:

[Please fill out the Google form application](#), where you will answer a series of short questions and submit a resume. We will accept applications until the position is filled, but we will prioritize applications received by Friday, January 3, 2025.

The interview process will consist of a phone interview, a panel interview over Zoom, and a skills test, with the possibility of an in-person meeting.

Equal Employment Opportunity CCAN provides equal employment opportunities to all employees and applicants and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.