

# POSITION ANNOUNCEMENT: DC Organizing Internship Fall 2025

The DC Organizing Intern supports our public education and advocacy campaigns and will learn about and contribute to Chesapeake Climate Action Network's mission through community outreach, event planning, and communications. The Intern will report to Ayla Frost, DC Organizer, and receive appropriate training to enhance their grassroots organizing and advocacy skills.

## **Core Job Duties and Responsibilities**

Climate Change Issue Education and Organizing

- Build skills to advocate for just climate solutions at the local level by building grassroots power through organizing and supporting volunteers, doing community outreach, petition gathering, phone banking, and event planning.
- Work alongside our campaign team (staff, partners, and volunteers) to learn effective communication around the intersection of climate, health, and equity issues in local DC communities.

#### Communication and content creation

• Learn how to communicate effectively with diverse audiences, whether it's social media content, a fact sheet, or an email to our members.

#### Campaign Strategies

 Participate in weekly meetings with your colleagues to learn how to plan campaigns, organize ambitious and impactful tactics, and evaluate our successes and lessons learned.

### Administrative and Organizational Responsibilities

You'll be responsible for a weekly work plan, checking in with your manager to report your progress, and tracking your time and expenses.

#### The Details

The internship begins on September 2 and ends on November 14, 2025. Interns at CCAN work 10 to 20 hours per week over a ten-week period and are paid \$25 per hour. The CCAN team works on a hybrid schedule. The DC Organizing Intern will work a hybrid schedule and must be

available for at least 6 in-person weekend hours per week for conducting outreach with DC residents.

## **How to Apply**

Please complete the <u>online application form</u> by Friday, August 8, 2025. You will be prompted to answer a series of short questions and asked to submit a resume and writing sample.

CCAN provides equal employment opportunities to all employees and applicants and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all employment terms and conditions, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.